



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC HEARING AND SPECIAL MEETING TO ADOPT
FINAL BUDGET AND APPROVE THE PROPERTY TAX LEVY
July 9, 2020 AT 6:30 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak

one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- C.1 Discussion and/or Action [Manager Cushman]: Public Hearing on Final Budget and Tax Levy** – Members of the public may appear and address the Council concerning the final budget and property tax levy.
- C.2 Discussion and/or Action [Manager Cushman]:** Adoption of Resolution 2020-13 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2020-2021. All revenues and expenses of the Town may be discussed.
- C.3 Discussion and/or Action [Manager Cushman]:** Adoption of Resolution 2020-14 – A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING THE PRIMARY PROPERTY TAX RATE AND LEVYING A TAX BY DIRECT PROPERTY TAXATION FOR TOWN PURPOSES FOR THE FISCAL YEAR 2020-2021.

D. Adjournment

Posted at 5:00 PM on July 6, 2020 at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Window 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Window 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Janine Rustine

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

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Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616
Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-13

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, TO ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2020-2021.

WHEREAS, in accordance with the provisions of Title 42, Ch 17, Art 1-5, Arizona Revised Statutes (A.R.S), the Town Council did on June 25, 2020, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Huachuca City, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on July 9, 2020, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on July 9, 2020, at the chambers of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. 42-17051(A).

NOW, THEREFORE, BE IT RESOLVED that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed are hereby adopted as the budget of the Town of Huachuca City for the fiscal year of 2020-21.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 9th DAY OF JULY, 2020.

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-14

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, ESTABLISHING THE PRIMARY PROPERTY TAX RATE AND LEVYING A TAX BY DIRECT PROPERTY TAXATION FOR TOWN PURPOSES FOR THE FISCAL YEAR 2020-2021.

WHEREAS, in accordance with the provisions of A.R.S. 42-17107, and following due public notice, the Council met on July 9, 2020, at which meeting any taxpayer was privileged to appear and be heard in favor of or against the Town's proposed tax levy for fiscal year 2020-2021; and

WHEREAS, the Town Council is required by A.R.S. 42-17253 (C) to adopt, by resolution, an annual tax levy based upon the rate to be assessed per each One Hundred Dollars of assessed valuation of property within the Town; and

WHEREAS, this tax levy must be adopted prior to the third Monday in August, 2020, by roll call vote of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Huachuca City, Arizona, hereby sets and levies the primary property tax at the rate of 1.33% per each \$100 of assessed valuation for the Fiscal Year 2020-2021.

PASSED AND ADOPTED by the Mayor and Common Council of the TOWN OF HUACHUCA CITY this 9th Day of July, 2020.

Johann Wallace, Mayor

ATTEST:

APPROVED AS TO FORM:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
July 09, 2020 AT 7:00PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on June 25, 2020.
- C.2** Consider approval of the minutes of the Council Work meeting held on June 25, 2020
- C.3** Consider approval of the minutes of the Council Public Hearing held on June 25, 2020
- C.4.** Consider approval of the Payment Approval Report in the amount of \$ 219,533.15

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. Manager and/or Director reports

F. New Business Before Council - Mayor

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- F.1. Discussion and or/Action [Town Attorney]:** The Council might vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice and consultation concerning the water rights adjudication in Maricopa County Case No. W1-11-0245 ["In Re the General Adjudication of All Rights to Use Water in the Gila River System and Source"].
- F.2 Discussion and/or Action [Karen Lamberton]: Bus Line –** Ms. Lamberton, the Administrator of the Sierra Vista Metropolitan Planning Organization (SVMPO), will address the Council concerning the status of the regional public bus line.
- F.3 Discussion [Director Howe]: Financial and Economic Overview of Landfill-** Director Howe will give a presentation on the Financial and Economics of the landfill.

- F.4 Discussion and/or Action [Director Howe]: Contract with Waste Management of Arizona.**
The Council will be asked to approve a landfill rate agreement for deposit of waste from the Border Wall Project at the Town's landfill.
- F.5 Discussion and/or Action [Town Clerk]:** Authorization to correct a scrivener's error on adopted Resolution 2020-11 – a resolution adopted by the Town Council on June 25, 2020, proposing an extension of the Town's alternative expenditure limitation.
- F.6 Discussion and/or Action [Manager Cushman]: Executive session –** The Council might vote to convene in executive [closed] session for employment matters, pursuant to A.R.S. 38-431.03 (A)(1), to conduct an exit interview with departing Town Clerk, Janine Rustine.
- F.7 Discussion and/or Action [Manager Cushman]: Appointment of Interim Town Clerk –** The Council is required to appoint a clerk to fill the vacancy created by Ms. Rustine's departure.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

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TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
June 25, 2020 AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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The meeting was called to order at: 7:00 pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: Officer Thompson

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	

Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	X	

B. Call to the Public – Mayor

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- C.1.** Consider approval of the minutes of the Council meeting held on June 11, 2020.
- C.2.** Consider approval of the minutes of the Council Work Session held on June 11, 2020.
- C.3.** Consider approval of the Executive minutes of Council meeting held on June 11, 2020.
- C.4.** Consider approval of K12 Handheld Inc (Digital History Project) amount of \$6,575.00
- C.5.** Consider approval of the Payment Approval Report in the amount of \$54,814.77.

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

D. Unfinished Business before the Council – Mayor

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E. Manager and/or Director reports: None

F. New Business Before Council - Mayor

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F.1 Discussion and/or Action [Mayor Wallace]: Recognition of Midshipman Alan (AJ) Gardner.

Motion F.1: Open item for discussion and/or action			Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth		

Mayor Wallace: A.J., a recent graduate from Benson High School, has had his eyes set on attending a service academy since he was 12. He spent his years in school tutoring peers, orchestrating and leading assemblies as the Senior Study Body Activities Director, playing guitar in talent shows, and participating in several clubs such as National Honor Society, Education Professions, Academic team, and Benson's City Youth Council, many of which he held leadership roles. He enjoys blacksmithing at home, competed in the Future Business Leaders of America (FBLA) organization for 3 years and at the national level twice, and currently holds a 3rd degree black belt in Taekwondo. He has been an assistant and lead instructor for the past few years. A.J. graduated as class salutatorian with honors, and was offered a total of 3 appointments to U.S. service academies, West Point, The Merchant Marine Academy, and The Naval Academy. He also received a 4-year Naval ROTC scholarship to Norwich University in Vermont. A.J. will be attending the U.S. Naval Academy and plans to major in Aerospace engineering. He hopes to become a Naval Aviator after commissioning as an Ensign. One thing that he has learned from being so active in high school is that you never can have too much time, and that you can and should always be a part of something larger than yourself. A.J. loves all of the communities that he has been a part of, and is thankful for their help in shaping him into who he is today.

AJ Gardner: I just want to say thank you for the recognition and all the love and support.

F.2 Discussion and/or Action [Chief Thies]: Officer Thompson promotion to Sergeant.

Motion F.2: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Chief Thies: I have the upmost confidence that Officer Thompson will perform his duties to his highest ability.

Officer Thompson gets pinned by his mother and his wife

Sargent Thompson: We actually have something that we need Chief and Officer Bear up here for. This is our chance to represent veterans and we have three veterans to help pin. Myself, Chief and Officer Bear have all served and we have Manager Cushman, Suzanne and Ron to present the Veteran pins to the officers.

F.3 Discussion and /or Action [Spencer Forsberg]: June 2020 Town Finance Report

Motion F.3: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Spencer Forsberg: Due to the transition of the finance department I don't have the report finished at this point but I will present both reports next month.

F.4 Discussion and /or Action [Chief Thies]: Approval of Road Closures for 4th of July.

Motion F.4: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We will only be having Fireworks for the Fourth of July, this is going to be more of a traffic control not necessarily a closure.

Motion F.4:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

F.5 Discussion and/or Action [Manager Cushman]: Approval of Council Meeting Schedule for Fiscal Year 2020-2021.

Motion F.5: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

In accordance with municipal code, the following is the Town Manager's recommended meeting schedule for Town Council from July 2020 to June 2021. All proposed meetings are scheduled to convene at 7:00 PM on the second and fourth Thursday unless otherwise noted.

Thursday, 9 July 2020
Thursday, 23 July 2020
Thursday, 13 August 2020
Thursday, 27 August 2020
Thursday, 10 September 2020
Thursday, 24 September 2020
Thursday, 8 October 2020
Thursday, 22 October 2020
Thursday, 5 November 2020 (Adjusted due to Thanksgiving Holiday)
Thursday, 19 November 2020 (Adjusted due to Thanksgiving Holiday)
Thursday, 3 December 2020 (Adjusted due to Christmas Holiday)
Thursday, 17 December 2020 (Adjusted due to Christmas Holiday)
Thursday, 14 January 2021
Thursday, 28 January 2021
Thursday, 11 February 2021
Thursday, 25 February 2021
Thursday, 11 March 2021
Thursday, 25 March 2021
Thursday, 15 April 2021
Thursday, 29 April 2021
Thursday, 13 May 2021
Thursday, 20 May 2021
Thursday, 10 June 2021
Thursday, 24 June 2021

Motion F.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

F.6 Discussion and/or Action [Manager Cushman]: Adding performance modules to the Caselle accounting software license/agreement.

Motion F.6: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Manager Cushman: We use this program currently and we would like to add the payroll module. This would free up a large amount of staff time which is used towards payroll every two weeks.

Clerk Rustine: I believe adding this module would be beneficial because of the financial issue which we just had.

Mayor ProTem Johnson: I can't see spending money on this.

Councilor Butterworth: It makes sense having a company do it instead of relying on one person.

Councilor Banks: So it would be \$825 per pay period. I don't see about spending that much money on this.

Councilor Trate: I think this is too much.

Councilor Post: I agree it is too much money.

Mayor Wallace: I think we could do this short term. How much time do you think you need Laura?

Director Wenc: With the end of the fiscal year and the audit coming up I would be comfortable with six months.

Councilor Hirshberg: I do think we should get someone to help for a short term.

Mayor ProTem Johnson: I think 6 months is too long.

Mayor Wallace: We will revisit this in 3 months.

Director Harvey: I think it is important to at least do this short term.

Chief Thies: I don't think convenience is the word I think efficiency is the word not convenience. I think you are investing in the city and the employee when the staff has more time to do other things they can do more.

Motion F.6: adding payroll module for three months		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

F.7 Discussion and/or Action [Clerk Rustine]: Approval of contracting the preparation, printing and mailing of election publicity pamphlets out to RunBeck Election Services.

Motion F.7: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Clerk Rustine: This is for Home Rule publicity pamphlets, many other towns and counties use this company. RunBeck will take care of everything for the packets for the home rule.

Motion F.7		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

F.8 Discussion and/or Action [Director Harvey]: Prioritization of park improvement projects.

Motion F.8: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Mayor Wallace: Based on the work session we will be having a work session next week to pick the projects.

F.9 Discussion and/or Action [Mayor Wallace]: Discussion on Council information request from Town Manager.

Motion F.9: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We need to figure out what information we expect from Mr. Cushman.

Manager Cushman: This will help me figure out other than my weekly report what the Council is looking for from me.

Councilor Banks: I think this is a great idea. I would like more emails with information.

F.10 Discussion and/or Action [Mayor Wallace]: RESOLUTION NO. 2020-12 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH TOMBSTONE UNIFIED SCHOOL DISTRICT # 1 TO RESOLVE AN EASEMENT DISPUTE

Motion F.10: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Mayor Wallace: We never did finish this so we're bringing it back. This is the updated IGA which says the maintenance will be up to the city's maintenance plan.

Dr. Jim Johnson: I'll let Halterman talk about the maintenance portion of it. The concern has always been that the only part that is ours is the cake and we do take care of it. The school board wants the Town to take care of the rest of it.

Councilor Butterworth: The last time we were talking about this a concern was the drainage. Have they fixed the drainage?

Dr. Jim Johnson: No they have not and with the first good rain the rocks will end up on Third Street.

Jim Halterman: If we would maintain this and have to weed this we would be breaking a lot of windshields.

Mayor Wallace: Mr. Cushman you will need to get a hold of Mr. Devere.

Dr. Jim Johnson: I would recommend we stick to what we have now.

F.11 Discussion and/or Action [Manager Cushman]: Budget Preparation and Approval for Fiscal Year 2020-2021 – Staff will present a draft budget for Council discussion and/or direction to staff. All Town revenues and expenses may be discussed. The tentative budget will be adopted at this meeting.

Motion F.11: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

FUND/DEPARTMENT	BUDGETED EXPENDITURES/ EXPENSES " 2021
Council	60,550
General & Administrative	396,515
Magistrate	71,218
IT	64,295
Police	671,585
Animal Shelter	
Fire	425,200
Building Regulation	56,620
Public Works	71,602
City Pool	20,952
Summer Splash	4,950
Parks & Recreation	12,260
Library & Community Services	129,988
City Bus	2,700
Senior Center	7,000
Library Donaton Expense	3,000
Library Grants Expense	50,000
E-Rate Expense	150,000
Town Grants	3,153,491
Total General Fund	5,351,926
Police - DHS Grant - BP OT	185,000
Fire Truck	
Trust Fund	174,300
Vol Firefighters Fund	600
Road User Fund	167,777
State HURF	161,448
Holiday Fund	4,000
Back to School Fund	2,000
Total Special Revenue Funds	695,125
Water Fund	333,470
Sewer Fund	230,360
Garbage Fund	145,200
Landfill Fund	1,439,100
Total Enterprise Funds	2,148,130
TOTAL ALL FUNDS	8,195,181

Motion F.11: tentative budget		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

F.12 Discussion and/or Action [Manager Cushman]: Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), to interview applicants and discuss hiring a new Town Clerk. Following the executive session, the Council might take action to hire a new Town Clerk or it might direct staff concerning further recruitment activity.

Motion F.12: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

No one to interview

Councilor Banks: Can we amend the job description that was posted and go back to the job description from last year.

Mayor Wallace: I am not opposed to combining both job descriptions to match what we want.

G. Items to be placed on future agendas

H. Reports of Current Events by Council: Councilor Trate: I applied for Risk pool trustee position because they need little towns represented. Councilor Butterworth: I was unable to attend the SVMPO meeting because their site was having issues. Councilor Banks: I was at the meeting in person our representative Richard has finally been appointed to represent us. The signal project going and they will be doing the vertical boring tomorrow. Mayor Wallace: The wireless signal will be able to be pushed into the park.

I. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Meeting Adjourned: 8:47 pm

Approved by Mayor Johann R. Wallace on July 9, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 25, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL WORK SESSION
June 25, 2020 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 6:00 pm
The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	

Thomas Benavidez	Town Attorney		X
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B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

Motion C.1: Open item for discussion and/or action discussion of project for the 2020 Community Development Block Grant parks improvement project prioritization of projects and parks		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor Pro-Tem Johnson	

Mayor Wallace opened by mentioning community feedback received at various events at the parks in the past couple of weeks. A lot of information has been collected from staff, children and the elderly. The goal of this meeting is to get a prioritization so that at the next meeting a decision can be made about where the money should be spent. Suzanne Harvey did a presentation based on notes from these events. Common themes were:

- More Water Fountains
- Bathroom upgrades
- Playground Equipment
- Seating areas
- Shade
- Grass/ground covering
- goatheads

Hunt Park

- Repair existing equipment/add free standing merry-go-round or similar/include toddler & ADA swings
- Bathrooms & Water Fountains
- Basketball Court
- Ground Covering
- Splash Pad
- More shade/upgrade add seating & tables
- Signage
- Fog & Chip Seal Parking Lot-other funds are available for this so don't take away from these funds to do this

Vandalism issues were discussed.

Pool

- Built-in Solar Cover
- Repair/replaster
- Wind Break (inserts or bushes)
- Skate Park – recoat

BB & Tennis Court

- Refurbish
- Convert to pickleball/handball
- Add Water Fountains to North end of park

Northgate Park

- Signage – Town History/Fort Connection
- Concrete pads with 2 Picnic Tables
- Trash Cans
- Shaded Area
- Make it easier to pull in & out

Veteran's Park

- Keep it natural – add native vegetation with signage for nature walk
- Restore Walking Loop & Add Exercise Stations
- Add two covered Picnic tables or small covered sunset viewing station with seating
- Connect to Skyline

Keeline Park

- Upgrade/Repair sprinklers & timers
- Year-Round Grass & Re-soil for Little League
- Replace Bleachers
- Tables in Ramada area
- More shade & water fountains
- Incorporate a walking path around the fields/outdoor exercise equipment
- Something for smaller children = free standing?
- Signage

Leffingwell Park

- More Shade Cover & Seating
- Sprinklers/timers
- More water fountains

- Electric
- Equipment for movies in the park
- Upgrade tables
- New Playground Equipment
- Paint swing sets & add toddler swings
- Add rock wall or climbing feature for kids
- Remove sewer pipes
- Repaint anything that stays
- Add windbreak to fenceline
- Bathroom upgrade
- Remove BBQ & add new Grills
- Add solar lights and or other additional lighting
- Upgrade Bandstand area and cover the concrete pad in front of it
- Remove Tree Stumps
- Sidewalk or walking area around park; wide and level for seniors
- Exercise stations
- Sidewalk through park from school to library/Sr Center
- Garden or water feature (fountain)
- Signage

Other Ideas

- Walking Paths/Bicycle Paths Throughout Town & Connecting North/South
- Dog Park
- Frisbee Golf @ Keeline
- More Bike Racks at parks
- Solar Panels to Generate Electric

Mayor Wallace asked about the costs for grass/sod and other things like irrigation and splash pad. Suzanne advised that the grant has to be written by August 1st. Keith from Seago needs time to write and review everything before sending it off. There could be another work session with all of this information to assist in deciding how the funds should be spent. Mayor Wallace pointed out that everything always gets put toward Leffingwell Park and he does not want that to happen again, he wants the funds to be spread through the town. Council requested that there be estimates about the playground equipment, irrigation, grass/sod, water fountains, solar cover for the pool, shade covers, bathrooms and picnic tables. Another work session will be scheduled when the above information is available.

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Meeting Adjourned: 6:39 pm

Approved by Mayor Johann R. Wallace on July 9, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 25, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
PUBLIC HEARING/SPECIAL MEETING NOTICE
June 25, 2020 AT 6:30 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a.** Pledge of Allegiance
- b.** Roll Call and Ascertain Quorum

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 6:40 pm
The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	

Thomas Benavidez	Town Attorney		X
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B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1. Discussion and/or Action [Manager Cushman]: Public Hearing -** Home Rule: Huachuca City is proposing an extension of the alternative expenditure limitation. Members of the public are invited to make comments to the Mayor and Council concerning the Town's Home Rule alternative expenditure limitation.

Motion C.1: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Mayor Wallace: This allows us to spend the money that comes in appropriately.

Motion C.1:		Action: Closed
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

- C.2 Discussion and/or Action [Manager Cushman]:** APPROVAL OF RESOLUTION NO. 2020-11 A RESOLUTION OF THE TOWN OF HUACHUCA CITY PROPOSING AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION.

Motion C.2: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Roll Call Vote: on C.2:

Individual	Position	Yes	Nay
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Meeting Adjourned: 6:44 pm

Approved by Mayor Johann R. Wallace on July 9, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 25, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk

Payment Approval Report

Company	amount due
Alphagraphics	\$ 152.66
AMCA	\$ 50.00
Axon Enterprise Inc	\$ 3,402.74
AZ Department of Public Safety	\$ 8.00
AZ Department of Revenue	\$ 4,470.06
AZ Treasurer	\$ 7,473.61
Boise Tech LLC	\$ 500.00
Carlos Valenzula	\$ 400.00
Caselle	\$ 712.00
CAT Financial	\$ 6,764.69
Cintas	\$ 164.71
Cochise County Detention Division	\$ 318.06
Cochise County Treasurer	\$ 35.26
Copygraphix	\$ 513.30
DEMCO	\$ 150.00
Empire	\$ 3,223.88
Grainger	\$ 485.00
Hach	\$ 174.10
Hach	\$ 126.60
Herald	\$ 140.37
J & D Roll off & Hauling	\$ 320.00
Lal Enterprises, Inc.	\$ 57.75
Leslie's Pool Supplies	\$ 246.01
Merles	\$ 145.00
Merles	\$ 260.00
Merles	\$ 104.37
Merles	\$ 136.13
Mountain Power Electric	\$ 30,738.81
Quest Diagnostics	\$ 270.00
SEACOM	\$ 20,487.50
SEAGO	\$ 1,275.00
Senergy	\$ 1,459.28
Sierra Vista Builders Supply Inc.	\$ 201.59
Sierra Vista Public Works	\$ 4,500.00
Sierra Vista Public Works	\$ 4,500.00
Sierra Vista Public Works	\$ 4,500.00
Southwest Gas	\$ 187.52
Sparletts	\$ 84.19
Sunwest	\$ 550.00
SVMPO	\$ 64.00
Terracon	\$ 1,265.95
Town of H.C. Finace Dept	\$ 10,487.84
Truly Nolen	\$ 135.00
Truly Nolen	\$ 86.00

Turner Laboratories	\$	2,316.00
Turner Laboratories	\$	372.50
Turner Laboratories	\$	372.00
Turner Laboratories	\$	854.00
Turner Laboratories	\$	70.00
Wells Fargo Credit Card	\$	50.16
Whetstone Fire District	\$	102,500.00
WIST	\$	100.00
Gardner's Garage	\$	19.00
WIST	\$	100.00
Gardner's Garage	\$	689.94
WIST	\$	200.00
WIST	\$	97.39
WIST	\$	29.18
WIST	\$	436.00
Total	\$	219,533.15

**TOWN OF HUACHUCA CITY
LANDFILL FEE AGREEMENT**

This Agreement is made and entered into by and between the Town of Huachuca City, an Arizona Municipal Corporation [hereinafter referred to as “Town”] and Waste Management of Arizona, Inc., a California corporation [hereinafter referred to as “Customer”].

For and in consideration of the mutual covenants and conditions of their Agreement for landfill fees, Customer and Town agree to the terms that follow:

GENERAL TERMS

WHEREAS, Customer has been engaged by a third-party to haul waste from the Border Wall Disposal Project [the “Project”]; and

WHEREAS, Customer desires to deliver waste from the Project at the Town’s landfill [“Landfill”]; and

WHEREAS, due to the anticipated volume and type of waste to be delivered by Customer to the Landfill, the Parties wish to enter into this Agreement; and

WHEREAS, the undersigned persons represent and warrant that they are duly authorized agents of Customer and Town and are specifically authorized to sign this Agreement on their behalf.

TERMS AND CONDITIONS

Waste Delivery and Processing: Customer agrees to deliver waste material it hauls from the Project to the Landfill, and Town agrees to accept and process such waste material in accordance with its Town Code, operating permit, policies and applicable law.

Fees: Due to the anticipated volume and type of waste to be delivered by Customer to the Landfill, Town agrees to the special rate of \$51.00 per ton for all waste delivered from the Project.

Billing: The Parties agree to a monthly billing and payment process for the fees due to Town hereunder, as provided in section 8.30.030 (D) and (E) of the Town Code.

Term and Termination: This Agreement shall begin on July, __, 2020, and shall continue until June 30, 2021. Either Party may terminate this Agreement upon 60 days’ prior written notice.

Independent Contractor: It is clearly understood that each party will act in its own capacity

and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

Licenses and Compliance with Laws: The Customer shall maintain in current status all federal, state and local licenses and permits required for the operation of the business conducted by the Customer. The Customer and any sub-contractors shall fully comply with all applicable federal, state and local laws, including the Town's Code, in delivering waste from the Project to the Landfill hereunder.

Applicable Law: The laws of the State of Arizona shall govern this Agreement, and suits regarding this Agreement or the work contemplated hereunder shall be brought only in State courts in the State of Arizona. Venue and jurisdiction for any suit or other dispute resolution proceeding shall be in Cochise County, Arizona.

Separate Agreement: This Agreement is separate from and does not affect, modify or supersede the Parties' 2018 agreement for solid waste services. This Agreement reflects the Parties understanding with respect to the subject matter hereof. It supersedes any oral or written agreements with respect to the subject matter hereof. This Agreement may be terminated or modified, but only in a writing, executed by both parties, which specifically identifies this Agreement by the date entered below.

Cancellation for Conflicts of Interest: Town may cancel this Agreement for conflict of interest pursuant to A.R.S. 38-511.

Signed this _____ day of _____, 20__, by _____, an authorized agent of Customer.

Signed this _____ day of _____, 20__, by _____, an authorized agent of Town of Huachuca City.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-11

A RESOLUTION OF THE TOWN OF HUACHUCA CITY PROPOSING AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION.

WHEREAS, THE ARIZONA STATE CONSTITUTION PERMITS THE SUBMISSION TO THE VOTERS OF A CITY OR TOWN OF AN ALTERNATIVE EXPENDITURE LIMITATION; AND

(WHEREAS, THE VOTERS OF THE TOWN OF HUACHUCA CITY IN 2016 ADOPTED AN ALTERNATIVE EXPENDITURE LIMITATION; AND)

WHEREAS, THE TOWN COUNCIL OF HUACHUCA CITY AFTER TWO PUBLIC HEARINGS HAS DETERMINED THAT AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION IS NECESSARY FOR THE TOWN OF HUACHUCA CITY.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF HUACHUCA CITY THAT THE FOLLOWING ALTERNATIVE EXPENDITURE LIMITATION BE SUBMITTED TO THE VOTERS OF THE TOWN OF HUACHUCA CITY.

SHALL THE FOLLOWING BE ADOPTED BY THE TOWN OF HUACHUCA CITY AS AN ALTERNATIVE EXPENDITURE LIMITATION:

"THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY SHALL ANNUALLY, AS PART OF THE ANNUAL BUDGET ADOPTION PROCESS, ADOPT AN ALTERNATIVE EXPENDITURE LIMITATION EQUAL TO THE TOTAL AMOUNT OF BUDGETED EXPENDITURES/EXPENSES AS IT APPEARS ON THE ANNUAL BUDGET AS ADOPTED BY THE COUNCIL TO APPLY TO THE TOWN OF HUACHUCA CITY FOR EACH OF THE FOUR FISCAL YEARS IMMEDIATELY FOLLOWING ADOPTION OF THE ALTERNATIVE EXPENDITURE LIMITATION. THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE ADOPTED EACH YEAR AFTER A PUBLIC HEARING AT WHICH THE CITIZENS OF THE TOWN OF HUACHUCA CITY MAY COMMENT ON THE PROPOSED ALTERNATIVE EXPENDITURE LIMITATION. NO EXPENDITURES MAY BE MADE IN VIOLATION OF SUCH ALTERNATIVE EXPENDITURE LIMITATION, NOR MAY ANY PROPOSED EXPENDITURES BE IN EXCESS OF ESTIMATED AVAILABLE REVENUES, EXCEPT THAT THE MAYOR AND THE COMMON COUNCIL MAY, BY THREE-FOURTHS VOTE, DECLARE AN EMERGENCY AND SUSPEND THE ALTERNATIVE EXPENDITURE LIMITATION. THE SUSPENSION OF THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE IN EFFECT FOR ONLY ONE FISCAL YEAR AT A TIME."

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 25th DAY OF
JUNE 2020.**

Johann Wallace, Mayor

ATTEST:

Janine Rustine, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney